**IMPROVING TEACHER**

**PROGRAMME (Primary)**

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Venue: **St Peter’s Catholic Primary School, Coxes Farm Road, Billericay, CM11 2UB**

Date and Time:  **FULL DAY sessions (9:00am to 3.00pm)**

**9, 16, 30 October, 6, 13 and 20 November 2017**

Cost: **£545 per delegate**

**Twilight Mentor Briefing:** 4 October 2017 (4.00pm–6.00pm) ***Mentors Only - Essential***

**Venue:** The Billericay School, School Road, Billericay, CM12 9LH

**BOOKING FORM**

|  |  |  |
| --- | --- | --- |
| **School:** |  | |
| **Headteacher:** |  | |
| **Headteacher Email Address:** | |  |

**Delegate Details:** (Please insert additional rows as necessary)

|  |  |  |
| --- | --- | --- |
| **Name:** | **Contact Tel No.** | **Email Address:** |
|  |  |  |
|  |  |  |

**Special Requirements (dietary/mobility etc):**

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**Mentor Details: (Mentors to attend Mentor Briefing – 4 October 2017: 4.00pm-6.00pm)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | **Email Address:** |  |

**School CPD Leader Details**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | **Email Address:** |  |

**Contact Details for Invoicing purposes:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | **Email Address:** |  |

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| To secure a place on this programme, please complete this Booking Form and return via email to: [mjones@billericay.essex.sch.uk](mailto:mjones@billericay.essex.sch.uk) |

* Places will be allocated on a first come/first served basis
* Confirmation will be sent via email
* Further details will be sent prior to the start of the programme
* If for any reason the booking has to be cancelled, a refund will only be issued if the place can be filled

For further information please contact: Mel Jones, Billericay TSA Administrator, The Billericay School, School Road, Billericay, Essex, CM12 9LH T: 01277 314420 E: [mjones@billericay.essex.sch.uk](mailto:mjones@billericay.essex.sch.uk)