******

**BILLERICAY COMMUNITY TRUST**

*Uniting schools and community in the pursuit of excellence*

Company No. 06997931

Charity No. 1133430

**BCT Management Board Meeting**

**(Teaching School Alliance meeting)**

**8 March 2017, 8.30am – 12.00 pm,**

**The Billericay School, School Road, Billericay, Essex, CM12 9LH**

**AGENDA**

**08:15 Arrival** (refreshments provided)

**08.30 Welcome and Apologies for absence:** health & safety announcement

**08.31 Notification of any other business**

**08:32 Declaration of any conflict of interest**

**08:33 To agree the minutes of the previous meeting (7 Dec 2016)**

**08:35 Actions points and any other matters arising from previous meeting not on the agenda**

**08:45**

* **Joint Practice Development (JPD)** *(Suzanne Haskins)*
	+ Governor network (paired visits – ‘Monitoring Progress’)
	+ EYFS network
	+ Secondary HT Strategy Group – visits and outcomes
	+ Essex wide ‘Centre of Excellence’ – allocations and briefs
	+ **Edwin Parsons, EES: Challenges of Management, Social Media, DMLP/DSLP Module**
	+ The New National Professional Qualifications (Middle/Senior/HT/ExecHT), Facilitators.
	+ **Primary HT Strategy Group – launch**
	+ **Hot Topics Strategy Group**
	+ **Hot Topics (known/planning for), *including outcomes from non-pupil day***
	+ **Hot Topics (explored/not yet known)**
	+ SP&TM - Growing our pool of trainers and facilitators and sharing the work

**09:30**

* **School to School Support (StSS)** *(Ahson Mohammed)*
	+ Current schools supported
	+ Schools requesting support
	+ **Challenges in schools linked to ‘Hot Topics’**
	+ **Proposed formation of a small SLE Strategy Group (Pri/Sec)**

**09:45**

* **Training Management Information System** *(Melanie Jones/Tony Ward)*

**10:10 Tea, Coffee and Cakes**

**10:25**

* **Finance** *(Tony Ward)*
	+ Current position/JPD Income
	+ TSA Membership

**11:25**

* **Research & Development (R&D)** *(Izzy Unite)*
	+ *‘engage with opportunities to investigate exploratory work which would make a difference’* **–** DMLP, DSLP, NQT Closing the Gap
	+ Brightside Primary School – Lesson Study
	+ **R&D Sharing event – ‘Making a difference’ – June 2018**
	+ **Non-pupil day outcomes/Hot Topics outcomes**
	+ Creative Writing through the Arts – Cohort 2 schools
	+ EEF – Research School Application, Sandringham/SETSA/Billericay TSA

**11:40**

* **Initial Teacher Training (ITT)** *(Kay Truscott-Howell)*
	+ **Recruitment and Retention**
	+ Supporting our NQTs 2016-17 NQT Programmes Primary/Secondary
	+ NQT Programmes Primary/Secondary recruitment 2017-18 *(Tony Ward)*

**11:55 Any other business**

**11:58 To confirm dates of next meetings**

 Please note the meetings scheduled for the following dates (8.15am, The Billericay School):

 **Academic Year 2016-2017**

* 3 May 2017 (BCT MB)
* 5 July 2017 (BCT TSA)

 **(ACTION: All)**

Meeting scheduled to close by 12.00