**Developing Teaching Assistant**

**Programme**

****(Primary and Secondary)

Venue: **St Peter’s Catholic Primary School, Coxes Farm Road, Billericay, CM11 2UB**

Date and Time:  **Four morning sessions – (8.45am – 12.30pm)**

**11, 18, 25 March & 1 April 2019**

Mentor to attend Mentor Briefing on 11 March 2019 (8.15am-8.45am)

at St Peter’s Catholic Primary School (see address above).

Cost: **£200 per delegate** (£180 for Billericay TSA Members)

For further information on the benefits of becoming a member please visit <http://www.billericayteachingschoolalliance.com/tsa-membership/>

**BOOKING FORM**

|  |  |  |
| --- | --- | --- |
| **School:** |  | |
| **Headteacher:** |  | |
| **Headteacher Email Address:** | |  |
| **School Contact Tel No:** | |  |

**Delegate Details:** (Please insert additional rows as necessary)

|  |  |
| --- | --- |
| **Name:** | **Email Address:** |
|  |  |
|  |  |

**Special Requirements (dietary/mobility etc):**

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**Mentor Details:**

Mentor to attend Mentor Briefing on 11 March 2019 (8.15am-8.45am) at Downham C of E Primary School.

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| --- | --- | --- | --- |
| **Name:** |  | **Email Address:** |  |

**School CPD Leader Details:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | **Email Address:** |  |

**Contact Details for Invoicing purposes:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | **Email Address:** |  |

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| To secure a place on this programme, please complete this Booking Form and return via email to: [mjones@billericayschool.com](mailto:mjones@billericayschool.com) |

* Places will be allocated on a first come/first served basis
* Confirmation will be sent via email
* Further details will be sent prior to the start of the programme
* If for any reason the booking has to be cancelled, a refund will only be issued if the place can be filled

For further information please contact: Mel Jones, Billericay TSA Administrator, The Billericay School, School Road, Billericay, Essex, CM12 9LH T: 01277 314420 E: mjones@billericayschool.com